

COVID SIGN EXPECTATIONS (SUMMER 2020)

Main Entrances (ALL):

It is expected that all buildings will have the following signs posted at each main entrance:

- Mask requirements
- Distancing requirements
- Non-Entry expectations for being sick
- Signing-in for visitors
- Screening for staff
- Facility Closed to Public sign
- Each school needs to develop directional messaging pointing staff and visitors to key places

Some schools have multiple main entrances for staff—these schools will need to post signs at all major entrances

Congested Areas (ALL) (Staff Room/Work Room/Copy Room/Mail Room)

- Distancing requirements
- Use disinfecting supplies after personal use of shared items

Parents/Visitors

Main Office/Reception/Waiting Areas

- Signing in for Contact Tracing (highly encouraged/shredded after 30 days)
- Social Distancing (may require “marking” safe distances through signage or other methods as approved by maintenance)
- Mask/Face covering
- Handwashing

ALL Restrooms

- Signs may need to be site specific
- Social Distancing (may require “marking” safe distances through signage methods as approved by maintenance)
- Hygiene/hand washing

Only use painter’s tape to affix signs to surfaces.